**TRANSCRIPTS**

If you are asked for a copy of your transcript, be sure to ask -- unofficial or official?

Unofficial transcript  
Most commonly used for the job search. Download a copy at no charge through [My Pack Portal](http://mypack.ncsu.edu/) when you begin your search.  Bring a copy to interviews and make available to employers upon request.

Official transcript   
Most commonly used for graduate and professional school applications and occasionally required by employers. Request a copy through [Registration and Records](http://www.ncsu.edu/registrar/faq/transcript.html). Order only when needed; there is a $10. charge.